



ALMA MATER STUDIORUM - UNIVERSITY OF BOLOGNA – A.Y. 2024/25 SEMESTERS @ BUENOS AIRES

**Call for Semesters at the University of Bologna Campus in Buenos Aires
(1st August - 20 December 2024; 3 February - 5 July 2025)**

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1. GENERAL INFORMATION AND PURPOSES

The SEMESTERS @ BUENOS AIRES project aims to offer students of the Alma Mater Studiorum - University of Bologna the opportunity to attend learning activities of the Degree Course in Business and Economics at the University of Bologna Campus in Buenos Aires, from the University Instituto Tecnológico de Buenos Aires (ITBA), from the Universidad Católica Argentina (UCA) and from the Universidad Argentina de la Empresa (UADE). During the period in Argentina students will, therefore, have the opportunity to get in touch with students, companies and institutions of Latin America, through projects, presentations, visits and lectures of experts from various sectors.

The semesters will take place as follows:

1 August - 20 December 2024 for the I semester (following the academic calendar of the Italian universities) of the a.y. 2024/25.

3 February - 5 July 2025 for the II semester (following the academic calendar of the Italian universities) of the a.y. 2024/25..

The learning activities will cover the entire period of the academic calendar, students, therefore, will have to take this into account when organizing of the academic fulfilments before, during and after the exchange period.

2. EXPECTED CANDIDATES OF THE PROGRAMME

The project is aimed at students of first cycle degree programs of the University of Bologna who have joined the project (see points 3 and 4), as indicated in this call for each semester, who at the time of application are at the second year and who will be in their third year of the Degree Course during the period in Argentina.

Students who have joined the Undergraduate project of the first year of a course in Buenos Aires in the academic year 2022-2023, following then the second year in Bologna of the Degree Course in Business and Economics, are part of the contingents of the Degree Course in Business and Economics and have priority in the admission process to the third year semesters in Buenos Aires project: they will still have to apply through ALMARM indicating that they have participated in the 1st year project in Buenos Aires.

The possibility of completing both semesters in Buenos Aires is conditional on taking and passing all the exams of the 2nd year before leaving for Buenos Aires (1st August 2024)

All other candidates enrolled in courses participating in the project will be able to apply for only one semester and must follow the procedures indicated in this announcement.

TABLE OF DEADLINES for both semesters:

Application opening	8 April 2024
Application deadline	6 May 2024 at 1.00 pm
Application results	16 May 2023
Confirmation of interest and Learning Agreement submission	From 16 May to 23 May 2024 at 1.00 pm
Open positions admission results Learning Agreement submission	from 24 May to 30 May 2024 at 1.00 pm

3. I SEMESTER

1st August - 20 December 2024 will be held in Buenos Aires corresponding to the first semester of the Italian a.y. 2024/25. The period will be proven by the arrival and departure certificates WITHIN the dates above mentioned and ACCORDING TO THE EXAM SESSIONS WHICH STUDENTS HAVE TO TAKE, under penalty of exclusion from the programme.

3.1 WHO CAN APPLY TO THE FIRST SEMESTER

The first semester project is for **35 students** enrolled, at the moment of selection, to the II year of

- Business and Economics (CLABE) - 8965
- Ingegneria Gestionale della Scuola di Ingegneria e Architettura - 0925

18 of the 35 places are for students of the Degree Course in Business and Economics; 17 places are reserved for students of the Degree Course in Ingegneria Gestionale. If the places of a degree course are not covered, they will be assigned to the group of the other degree course.

3.2 LEARNING ACTIVITIES

The programme gives the possibility to attend classes at the University of Bologna Buenos Aires Campus of learning activities of the Degree Course in Business and Economics – added either as compulsory exams (Corporate Finance) or as optional exams or student’s free choice (Laboratory of Management and Gestione dei progetti d’innovazione - at the partner University ITBA) (Allegato 1); in the study plan of the Degree Course in Ingegneria Gestionale – added either as compulsory exams (Studi di Fabbricazione e Gestione dei Progetti d’innovazione - at the partner University ITBA) or as student’s free choice exams (Corporate Finance) (Allegato 1); by taking the relevant tests to verify the profit (it will be possible to take 1 or 2 exam sessions for each training activity). One of the courses will be taught in English (Corporate Finance), the others will be taught in Spanish.

3.3 FREQUENCY AND VERIFICATION TESTS OF THE FIRST SEMESTER

For the teaching activities listed above and carried out in Buenos Aires the **attendance will be mandatory for at least 70% of the class** in order to take the exam. Students not complying with the rule of mandatory attendance will be unable to take the exam during the exchange period and will have to attend the courses again after coming back to Italy at the end of the period in Buenos Aires. During the period of stay in Buenos Aires the student will have the possibility to take one or two exams for each learning activity.

Students of the Degree Course in Ingegneria Gestionale will be able to take the remaining exam sessions available in Bologna according to the calendar available at the School of Economics and Management (for Corporate Finance) and at the School of Engineering and Architecture (for other courses). The contents will be those of the courses taught in Bologna, equivalent to those taught in Buenos Aires, even if the exact equality of the texts used and the exam is not guaranteed. The alignment with the tools used is the responsibility of the student.

Students of the Degree Course in Business and Economics will be able to take other Corporate Finance exams in Bologna, according to the calendar available at the School of Economics and Management. The contents will be those of the courses taught in Bologna, equivalent to those taught in Buenos Aires, even if the exact equality of the texts used and the exam is not guaranteed. The alignment with the tools used is the responsibility of the student. On the other hand, they will not be able to take appeals in Italy for the subjects of Business Management Laboratory and Management of Innovation Projects.

It is not possible to carry out verification tests at the Bologna campus during the period of stay at the Buenos Aires campus and the number of total sessions available to the student is in any case referred to the rules of the individual courses.

The conversion of the grades obtained will be the responsibility of the program coordinator according to the table available in attachment 2.

3.4 ADMISSION CRITERIA

With reference to the 35 places intended for students enrolled in the 2nd year at the time of selection, it is necessary:

- be regularly enrolled in the academic year 2023/24, being it the second year of the course of one of the two indicated degree courses.
- have achieved at least 45 CFU on the date specified in the call as the deadline for applications submission to participate in the selection.
- for students not enrolled in an international course in English: have passed the English language test or relative English language exam required in their study plan or having a certification among those listed below:
 - CEFR – from level B2
 - FCE - First Certificate in English;
 - BEC - Business English Certificate Vantage;
 - BEC - Business English Certificate Higher;
 - IELTS (Academic) minimum 5,5/9;
 - TOEFL valid, minimum 86/120 (if internet based);
 - CAE - Certificate in Advanced English;
 - CPE - Certificate of Proficiency in English;
 - Diploma IB (International Baccalaureate), High School degree or GCE (General Certificate of Education) in English (at least the 50% of the courses must have been conducted in English);
 - English mother-tongue

4. II SEMESTER

3 February – 5 July 2024. will be held in Buenos Aires corresponding to the first semester of the Italian a.y. 2024/25. The period will be proven by the arrival and departure certificates WITHIN the dates above mentioned and ACCORDING TO THE EXAM SESSIONS WHICH STUDENTS HAVE TO TAKE, under penalty of exclusion from the programme.

4.1 WHO CAN APPLY TO THE SECOND SEMESTER

The second semester project is for **50 students** enrolled, at the moment of selection, to the II year of Business and Economics (CLABE) - 8965

- Economia Aziendale - codice (CLEA) 8871
 - Economia Mercati e Istituzioni (EMI) - 8038
 - Economia e Finanza (CLEF) - 8835
 - Management e Marketing (CLAMM) - 8406
 - Economia e Commercio – Management (CLEC) – 9202
- Management and Economics (CLAME) – 5892
- Sviluppo e cooperazione internazionale (SVIC) - codice 8890
 - Economia del Turismo - International Tourism and Leisure Industries (ITALI) – codice 8847

20 places are for students of the Degree Course in Business and Economics (CLABE);

20 places are reserved for students of the Degree Course of School of Economics and Management (CLEA, EMI, CLEF, CLAMM, CLEC, CLAME, ITALI).

10 places are for students of the Degree Course in Sviluppo e Cooperazione (SVIC).

If there are remaining positions, they will first go to eligible students of the Degree in Business and Economics, secondly divided between the other two courses (in case of an odd number, the odd place is assigned to the group of students of the School of Economics and Management).

4.2 LEARNING ACTIVITIES

The programme gives the possibility to attend classes at the University of Bologna Buenos Aires Campus of two learning activities of the Degree Course in Business and Economics – added either as compulsory exams or as optional exams or student's free choice in the study plan also of students enrolled to other Degree Courses-taking the related exam (the exams will be available based on the local calendar). The courses (International Economics B.A. and International Marketing B.A) will be taught in Spanish. A third learning activity (Business Strategy), also in Spanish, will be carried out at the UCA or UADE University and will assign 12 credits. In relation to this last subject, the exam calendar is managed according to the rules of international exchange programmes and, therefore, by the host university.

For the teaching activities listed above and carried out in Buenos Aires the attendance will be mandatory for at least 70% of the class in order to take the exam. The activities and exams taken at the partner Universities, instead, will follow their rules. Students not complying with the rule of mandatory attendance will be unable to take the exam during the exchange period and will have to attend the courses again after coming back to Italy at the end of the period in Buenos Aires.

During the period of stay in Buenos Aires the student will have the possibility to take one or two exams for each learning activity, by **5 July 2025**. The third possibility to take the exam, will be given in Bologna in **September 2025** following the CLABE academic calendar. If the student doesn't pass the exam in September (third and last possibility) he/she will be able to add its gain in the institutional study plan as a former learning activity.

The possible learning activities for each course are listed in the table of correspondance (Learning agreement examples). They are mandatory and cannot be changed (Allegato 3).

4.3 ADMISSION CRITERIA FOR THE SECOND SEMESTER

With reference to the 50 places intended for students enrolled in the 2nd year at the time of selection, it is necessary:

- be regularly enrolled in the academic year 2023/24, being it the second year of the course of one of the two indicated degree courses;
- have achieved at least 45 CFU on the date specified in the call as the deadline for applications submission to participate in the selection.
- for students not enrolled in an international course in English: have passed the English language test or relative English language exam required in their study plan or having a certification among those listed below:
 - CEFR – from level B2
 - FCE - First Certificate in English;
 - BEC - Business English Certificate Vantage;
 - BEC - Business English Certificate Higher;
 - IELTS (Academic) minimum 5,5/9;

- TOEFL valid, minimum 86/120 (if internet based);
- CAE - Certificate in Advanced English;
- CPE - Certificate of Proficiency in English;
- Diploma IB (International Baccalaureate), High School degree or GCE (General Certificate of Education) in English (at least the 50% of the courses must have been conducted in English);
- English mother-tongue

5. HOW TO APPLY (FOR BOTH SEMESTERS)

- Go to AlmaRM – <https://outgoing.unibo.it>
- Select the semester and follow the instructions on-line

All candidates must upload the motivation letter written in English or Spanish. It must include the motivations of the candidate to participate in the project and the consistency with the training project. Candidates not enrolled in an international course, who have not yet passed the English language “idoneità” or related English language exam required in their study plan, must attach an English language certification as indicated in points 3.4 and 4.3 or a self-certification of the language level and/or English language exam obtained in Italian universities;

Candidates who have taken part in the “Undergraduate@Buenos Aires Campus” will have to indicate it in the application, writing it in “notes”.

6. RANKING CRITERIA (FOR BOTH SEMESTERS)

For the FIRST SEMESTER, the ranking of the selection procedure will be based on the following criteria:

- weighted average (and normalized to the school average to which the Degree course completed belongs) of the marks obtained in the exams (75% of the weight in the evaluation). For the purpose of the calculation all the votes useful for the attainment of the qualification resulting from the *Almaesami* information system on the expiry date will be considered to present the application for this project;
- motivational letter IN ENGLISH OR SPANISH (20% of the weight in the evaluation);
- proof of knowledge or self-certification of knowledge of the Spanish language among those listed below:
 - CEFR - all levels
 - DELE - all levels
 - SIELE - all levels
 - CELU - all levels
 - Spanish native speaker status
 - “Idoneità” in Spanish language carried out at this or other universities (certification or self-certification)
 - Spanish language exam carried out at this or other universities (certification or self-certification)

N.B.: the Spanish language certificate is not mandatory, but it will be evaluated if present, adding a 5% to the final grade.

For the SECOND SEMESTER, the ranking of the selection procedure will be based on the following criteria:

- weighted average (and normalized to the school average to which the Degree course completed belongs) of the marks obtained in the exams (75% of the weight in the evaluation). For the purpose of the calculation all the votes useful for the attainment of the qualification resulting from the *Almaesami* information system on the expiry date will be considered to present the application for this project;

- motivational letter IN ENGLISH OR SPANISH (25% of the weight in the evaluation);

For both semesters 100 additional points will be given to candidates who attended the “Undergraduate@Buenos Aires”.

For both semesters with the same merit, priority will be given to the youngest candidate.

In the event of false declarations or use of false documents, the penal sanctions referred to in the art. 76 of the D.P.R. 28.12.2000 n. 445.

7. WHEN AND HOW TO ACCEPT TO TAKE PART IN THE PROJECT

The ranking will be published on AlmaRM - <https://outgoing.unibo.it>. This publication will represent the only means of legal publicity on the outcome of the selection. Written communications will **not** be sent to candidates.

From 16 to 23 of May 2023 ALL WINNERS must:

- **accept the place on AlmaRM**
- **fill in the Learning agreement form according to the conversion tables available in the attachment to this announcement** following the instructions available on AlmaRM. The same procedure applies **from 24 to 30 of May 2023** for any further candidates.

The winners who do not accept the project by the deadline will be automatically removed from the ranking without further notice.

The Commission reserves the right to re-open the deadlines for submitting applications if posts remain uncovered.

8. ADMINISTRATIVE PROCEDURES (FOR BOTH SEMESTERS)

8.1 BEFORE LEAVING

- Obtain approval of the Learning Agreement from the Degree Course coordinator;
- Renew the enrolment at the University of Bologna for the academic year 2024/25;
- Request the documents necessary to start the residence permit procedures (VISA)
- Check your academic situation with the calendar of your course of study (in order to plan the graduation applications, etc.)

8.2 WHILE IN BUENOS AIRES

- Upload the signed and stamped Certificate of Stay from the Buenos Aires office on Alma RM;
- Request the end-of-period certificate signed and stamped by the Buenos Aires office;
- Request the "Transcript of Records" (or certification relating to the activities performed) for activities carried out in agreement with other universities (UADE, UCA, ITBA)
- Start the procedures for regularization of the migratory position, according to the indications provided by the Buenos Aires office - under penalty of blocking the career.

8.3 AFTER COMING BACK

- Hand in the recognition request of exams and / or other activities carried out abroad.

9. PRIVACY

<https://www.unibo.it/it/ateneo/privacy-e-note-legali/privacy/informativa-per-i-partecipanti-a-concorsi-eselezioni-banditi-ateneo>

10. CONTACTS

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Opening hours to the public: by appointment.

THE DIRECTOR OF THE DEPARTMENT

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